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UNITED STATES GOVERNMENT

Memorandum

TO : Director of Training

DATE: 5 October 1961

FROM : Chief, Intelligence School

SUBJECT: Weekly Activities Report No. 35
28 September - 4 October 1961

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JUST	22	NEXT REV	2010	AUTH	HR 70-2

25X1A9a 1. On 27 September Chief IS briefed a group of Training Liaison Officers on the mission, function, and organization of the Intelligence School. The group was composed of [REDACTED] of the Office of the DDS and Mr. [REDACTED] of PPS/OTR sat in on the briefing.

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25X1A9a 2. On 27 September Chief IS discussed with [REDACTED] the possibility of his monitoring one or more meetings of the Agency Toastmasters' Club to evaluate performance for the possible granting of credit. [REDACTED] said that his schedule would make it impossible for him to monitor the noon meetings. On 2 October Chief PPS called and informed Chief IS that it had been decided not to consider granting credit for the Toastmasters Club participation.

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3. On 3 October Chief IS lectured to the Project USEFUL class. The subject of his lecture was "CIA Intelligence Research Methods."

25X1A9a 4. On 3 October [REDACTED] briefed the Intelligence Review class on problems of coordination in the Intelligence Community. [REDACTED] devoted a considerable part of his talk to discussion of the recommendations of the "Kirkpatrick Committee." The talk was not taped, and Chief IS was lecturing at Project USEFUL during the time that [REDACTED] was talking, but Chief IS will report to DTR the gist of General [REDACTED] remarks as reported by [REDACTED].

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5. On 3 October Chief IS discussed with Chief JOTP and PC/TR some aspects of the space problem connected with the Headquarters phase of the JOT course that begins on 8 January. It was agreed that there are some questions that should be discussed further -- perhaps in the DTR's Staff meeting.

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6. On 4 October the Office of Personnel requested the Clerical Training Faculty to expand their schedule for testing clerical applicants from the usual twice a week testing period to five times a week. The increase is necessary because of the greatly increased efforts in recruiting clerical personnel. Chief IS feels that we must comply with the request even though it places an additional burden on the Clerical Training Faculty which is already overburdened because of increased load.

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